**IA SMART Goals**

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| **Name:** | **…./…../……..** |
| GOAL OWNER | DATE REVISED |
|  |  |  |  |  |
| **SPECIFIC** | **MEASURABLE** | **ACHIEVABLE** | **RELEVANT** | **TIME-BOUND** |
| *Know exactly what you are wanting to accomplish* | *How will you know you met your goal?* | *Make sure your goal is not too far to each, but fat enough to be challenging* | *Link the goal to something important to you, something that inspires you.* | *When do you want your goal to be met?* |
| **SMART GOAL** |
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